



**Fairs & Bazaars Pte Ltd**  
**“The Fair”**  
**Agreement of Participation**

237 Arcadia Road , #06-03  
 Singapore 289844  
 Tel: 6235 3608  
 Fax: 6465 5432  
 chumkie@fairsandbazaars.com

1. **Company Name:** \_\_\_\_\_
- a. Company Registration No. \_\_\_\_\_ Expiry Date \_\_\_\_\_
- b. Name of Exhibitor: \_\_\_\_\_
- c. Address: \_\_\_\_\_
- d. Tel: (O) \_\_\_\_\_ (H) \_\_\_\_\_ Fax: \_\_\_\_\_ Mobile: \_\_\_\_\_
- e. Email address: \_\_\_\_\_ Website: \_\_\_\_\_

2. **Registered Products for Sale:** \_\_\_\_\_
- (Please Note: Only products you state above can be sold at The Fair.)

3. **Tables and pricing\* (please circle required table)**

Table size:	Half (3' x 3') **	Single (6' x 3')	One & Half (9' x 3')	Double (12' x 3')
Floor Space:	3' x 6'	6' x 6'	9' x 6'	12' x 6'
Table fee (1 day fair)	\$200	\$350	\$550	\$700
Table fee (2 day fair)	\$380	\$650	\$1130	\$1300

\*Tables are subject to availability. Early booking recommended.

\*\*Half table size involves sharing a single table space

Discount: 10% for participating in all 7 Fairs in a calendar year will be given at the December Fair.

4. **Other Requirements:** \_\_\_\_\_

Note: Additional standing spotlights and extension cords can be provided for \$30 for 2 days rental/ or bring your own light with extension cord.

5. **Parking** : One car-parking coupon per company will be provided by the organizer on request.

6. **Refreshments** : Tea/Coffee and cookies provided

7. **Venue** : GOODWOOD PARK HOTEL – Windsor Ballroom (2nd Level)

(All fairs commence at 10am. The fairs finish at 7pm on the first day and 5pm on the second day. Note: Fair will end at 4:30pm on Dec 3<sup>rd</sup> 2010)

<input checked="" type="checkbox"/>	Fair Dates	Payment date on cheque	Last date for Cancellation
<input type="checkbox"/>	Thu 11 <sup>th</sup> Feb 2010	20 <sup>TH</sup> Dec 2009	9 <sup>th</sup> Jan 2010
<input type="checkbox"/>	Tue 9 <sup>th</sup> Mar 2010	25 <sup>th</sup> Jan 2010	9 <sup>th</sup> Feb 2010
<input type="checkbox"/>	Thu 22 <sup>nd</sup> Apr 2010	7 <sup>th</sup> Mar 2010	22 <sup>nd</sup> Mar 2010
<input type="checkbox"/>	Tue 1 <sup>st</sup> Jun 2010	15 <sup>th</sup> Apr 2010	2 <sup>nd</sup> May 2010
<input type="checkbox"/>	Tue 7 <sup>TH</sup> & Wed 8 <sup>TH</sup> Sep 2010	26 <sup>th</sup> Jul 2010	7 <sup>TH</sup> Aug 2010
<input type="checkbox"/>	Tue 2 <sup>nd</sup> & Wed 3 <sup>rd</sup> Nov 2010	15 <sup>TH</sup> Sep 2010	2 <sup>nd</sup> Oct 2010
<input type="checkbox"/>	Thu 2 <sup>nd</sup> & Fri 3 <sup>rd</sup> Dec 2010	15 <sup>TH</sup> Oct 2010	2 <sup>nd</sup> Nov 2010

Please check the fairs that you would like to apply for in the left column of the table above.

Advanced booking for 2010 will commence from Tue 3<sup>rd</sup> November 2009.

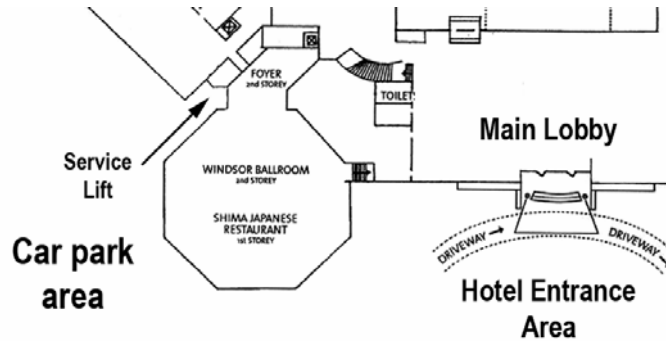


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8. **Set Up:** Doors for set-up for exhibitors will be opened from 7:00am on the first day of the event. Kindly be early for set-up and avoid traffic congestion in the loading area. All Exhibitors must complete their table display by 9:30am the same day. **Exhibitors are strictly advised not to cart trolleys or cartons through the main hotel lobby, or via the guest lifts at anytime. Should you need assistance from any Hotel staff, please go through the Organiser.**

9. **Loading and Unloading:** Area is at the Shima Restaurant Carpark Zone on the ground level. Upon parking the car, please use the loading lift (Strictly for goods only) leading to the Windsor Ballroom. Should you be bringing you goods which is packed in a luggage bag (no carton boxes), you may go via the main lobby area.



10. **Payment :** **This agreement should be accompanied by participation fees in full to be eligible. Payment can be made by cash or cheques made to Fairs & Bazaars Pte Ltd, dated according to the date mentioned in the table above. Sub-letting of the table space by Exhibitors is not permitted, otherwise the ‘substitute’ will not be permitted to participate.**

11. **Cancellation :** **Last Date for Cancellation** should be by cancellation date stated in the table above, in writing to the above mailing address. Cancellations made after mentioned date will not be eligible for refunds under any circumstances. After the cancellation the exhibitor will have no claims on the table space.

12. **Cancellation Fee:** A cancellation fee of S\$100 is applicable to any cancellation of a confirmed booking, **under any circumstances.**

13. **Other Conditions:** This agreement is subject to the Organizer's General Terms and Conditions of Participation, receipt of which is hereby acknowledged by the Client. To avoid inconvenience it is advisable to check with the organizer if contracts and cheques have been received.

14. **Advertising :** Extensive advertising is done periodically through advertisements in the following publications: - Mangosteen (Japanese), Finder Magazine, Beam (British), Bamboo Telegraph (American Womens' Association) Australian & New Zealand Association, Expat Living, Singapore American News Paper, and Indian Women's Association. Further advertising is ensured by 40,000 invitations distributed through mailing lists, SMS and email marketing campaigns.

15. **Additional required Advertising Materials (free):** No. of Invitation flyers (SizeA5) \_\_\_\_\_

**Signature:** \_\_\_\_\_ **(Client)**

**Signature:** \_\_\_\_\_ **(Organizer)**

**Date:** \_\_\_\_\_

**Date:** \_\_\_\_\_

Company Stamp below

Company Stamp below