



Fairs & Bazaars Pte Ltd
“The Fair”
Agreement of Participation

237 Arcadia Road, #06-03
 Singapore 289844
 Tel: 6235 3608 | Fax: 6465 5432
 chumkie@fairsandbazaars.com

1. **Company Name:** _____
 a. Company Registration No. _____ Expiry Date _____
 b. Name of Exhibitor: _____
 c. Address: _____
 d. Tel: (O) _____ (H) _____ Fax: _____ Mobile: _____
 e. Email address: _____ Website: _____

2. **Registered Products for Sale:** _____
 (Please Note: Only products you state above can be sold at The Fair.)

3. **Tables and pricing* (please circle required table)**

| Table size: | Half (3' x 3') ** | Single (6' x 3') | One & Half (9' x 3') | Double (12' x 3') |
|--------------|-----------------------------|-----------------------------|-------------------------------|-------------------------------|
| Floor Space: | 3' x 6' | 6' x 6' | 9' x 6' | 12' x 6' |
| Table fee | \$420 (\$380 early bird) | \$715 (\$650 early bird) | \$1135 (\$1020 early bird) | \$1430 (\$1300 early bird) |

*Tables are subject to availability. Early booking recommended.

**Half table size may involve sharing a single table space

***10% Early Bird Discount is applicable for all applications (with payment) received by Early bird deadlines listed below

4. **Other Requirements:** _____

Note: Additional standing spotlights and extension cords can be provided for \$30 for 2 days rental/ or bring your own light with extension cord.

5. **Parking:** One car-parking coupon per company will be provided by the organizer on request.

6. **Refreshments :** Tea/Coffee and cookies provided

7. **Venue :** **THE HILTON HOTEL** – 581 Orchard Road, Singapore. All fairs commence at 10am. The fairs finish at 7pm on the first day and 5pm on the second day

8. **Event Dates :**

| <input checked="" type="checkbox"/> | Fair Dates | Early Bird Deadline | Last date for Cancellation |
|-------------------------------------|--|---------------------------|----------------------------|
| <input type="checkbox"/> | Thu 15 th & Fri 16 th Mar 2012 | 1 st Feb 2012 | 20 th Feb 2012 |
| <input type="checkbox"/> | Mon 9 th & Tue 10 th Apr 2012 (The Indian Bazaar) | 11 th Feb 2012 | 10 th Mar 2012 |
| <input type="checkbox"/> | Wed 30 th & Thu 31 st May 2012 | 31 st Mar 2012 | 30 th Apr 2012 |
| <input type="checkbox"/> | Thu 13 th & Fri 14 th Sep 2012 | 14 th Jul 2012 | 13 th Aug 2012 |
| <input type="checkbox"/> | Tue 16 th & Wed 17 th Oct 2012 (The Diwali Fair) | 17 th Aug 2012 | 16 th Sep 2012 |
| <input type="checkbox"/> | Thu 1 st & Fri 2 nd Nov 2012 | 2 nd Sep 2012 | 1 st Oct 2012 |
| <input type="checkbox"/> | Tue 11 th & Wed 12 th Dec 2012 | 11 th Oct 2012 | 11 th Nov 2012 |

Please check the fair(s) that you would like to apply for in the left column of the table above.



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9. **Payment :** This agreement should be accompanied by participation fees in full to be eligible. Payment can be made by cash or cheques made to Fairs & Bazaars Pte Ltd, dated according to the date mentioned in the table above. To be eligible for the 10% Early Bird Discount the application and Payment in full need to be received by the deadline. NO EXCEPTIONS.
10. **Sub Letting:** Sub-letting of the table space by Exhibitors is strictly not permitted, otherwise the 'substitute' will not be permitted to participate.
11. **Cancellation:** *Last Date for Cancellation* should be by cancellation date stated in the table above, in writing to the above mailing address. A **cancellation fee of S\$100** is applicable to any cancellation of a confirmed booking, under any circumstances. Cancellations made after the mentioned date **will not be eligible for any refunds whatsoever under any circumstances**. After the cancellation the exhibitor will have no claims on the table space.
12. **Set Up:** Doors for set-up for exhibitors will be opened from 7:00am on the first day of the event. Kindly be early for set-up and avoid traffic congestion in the loading area. All Exhibitors must complete their table display by 9:30am the same day. **Exhibitors are strictly advised not to cart trolleys or cartons through the main hotel lobby, or via the guest lifts at anytime. Should you need assistance from any Hotel staff, please go through the Organiser.**
13. **Loading and Unloading:** Drive into the Hilton Hotel's main drive-way and make a left turn. Proceed straight down to loading bay and use service lift to take goods to 3rd floor
14. **Other Conditions:** This agreement is subject to the Organizer's General Terms and Conditions of Participation, receipt of which is hereby acknowledged by the Client. To avoid inconvenience it is advisable to check with the organizer if contracts and cheques have been received.
15. **Advertising :** Extensive advertising is done periodically through advertisements in the following publications: - Mangosteen (Japanese), Finder Magazine, Beam (British), Bamboo Telegraph (American Womens' Association) Australian & New Zealand Association, Expat Living, Singapore American News Paper, and Indian Women's Association. Further advertising is ensured by 40,000 invitations distributed through mailing lists, SMS, Facebook and email marketing campaigns.
Please ensure you are added to the exhibitor mailing here - <http://www.fairsandbazaars.com/exhibitors.htm> to get all vendor updates and offers.
Please join our facebook page at <http://www.facebook.com/fairsandbazaars> to help cross promote your brand.
16. **Additional required Advertising Materials (free):** No. of Invitation flyers (SizeA5) _____

Signature: _____ (Client)

Signature: _____(Organizer)

Date: _____

Date: _____

Company Stamp below

Company Stamp below